



Central Pointe Christian Academy
School Reopening Plan
2020-2021
Parent & Student Guide

As an institution we are committed, and it is our most important goal to provide our staff and students a safe learning environment. We appreciate your patience as we work to finalize the details for the upcoming school year. We are working along with the Osceola County School District, the Florida Department of Education and following CDC recommendations to ensure the safety of all.

Central Pointe Christian Academy has identified five principles to guide all planning for school reopening.

1. Ensure safe learning and working environments for students and staff.
2. Maximize family choice in student learning format as permitted by School Choice.
3. Ensure all students receive instruction that meets state and federal standards and have the necessary supports for success.
4. Provide training, time, support, and flexibility necessary for staff to prepare for successful reopening.
5. Provide proactive, clear communication to all families and staff.

We appreciate the trust you have placed in Central Pointe Christian Academy.

Sincerely,

CPCA Administration

Introduction

As Central Pointe Christian Academy (CPCA) and schools across the nation transition into the 2020-2021 school year many unknowns remain in the educational world. However, in the midst of uncertainty, CPCA knows that families and communities need schools to be ready to reopen as soon as possible with guidance from local health officials and other experts. This is a moment when each of us – educators, students and their families, and communities – must unite with one another to ensure that students re-enter schools with safety as a top priority so that learning can continue and students can develop the social and emotional connections necessary for their growth.

These past several months have served as a great reminder of the role that schools play in ensuring an equitable education for all students. Schools create conditions that support students with their social/emotional needs, develop lifelong friendships, explore their passions, and channel their energy into productive pursuits and activities. Reopening our school in a manner that is responsive to the needs of families and communities will involve novel challenges with many undetermined factors. CPCA is prepared for any scenario that may arise.

As the world around us changes and evolves, it is imperative for CPCA to learn and grow, preparing our students to be successful and resilient regardless of the challenges AND opportunities that lie before them. As we prepare for the new school year, CPCA Administrators in partnership with the Osceola School District, the Florida Department of Education, education professionals in other organizations, and our Board collaborated to create this guide in an effort to organize a set of directions and protocols aligned to the guidance of medical experts to lead us as we strive to be champions for the students of CPCA.

The mission of CPCA is “to educate students with the transforming truth of Christ, inspiring academic excellence, Godly character and integrity in life pursuits”. This is only accomplished in an environment of high expectations and in this pursuit we will not waiver. We understand that there will be circumstances, those like we may never have experienced before, in which grace will be necessary to do what is in the best interest of our students, staff, and community. These circumstances will not be taken lightly, nor dismissed, in our efforts to ensure the enduring culture of high expectations that has been such an important aspect of the success of our students. Our collective commitment toward ensuring the health and well-being of our students is of utmost importance. CPCA is wholly committed to living our mission in preparation for the reopening of our schools for the fall semester, 2020 – no matter the circumstances put before us.

As we prepare to open our schools again, we plan to offer our families the option to choose from a traditional 100% in-person teaching and learning As we prepare to open our schools again, we plan to offer our families the option to choose from a traditional 100% in-person teaching and learning model OR a 100% virtual/remote education platform. More information about these decisions and the considerations influencing them can be found in this guide.

CPCA looks forward to working in collaboration with families and the community as our school begins for the 2020-2021 academic year!

According to the Center for Disease Control COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Therefore, personal prevention practices (such as hand-washing, staying home when sick) and environmental cleaning and disinfection are important principles that are covered in this guide. Fortunately, there are a

number of actions school staff can take to help lower the risk of exposure to and the spread of COVID-19 during school sessions and activities (Centers for Disease Control and Prevention [CDC], 2020).

One of the actions that can be taken to help lower the risk of exposure is the use of face coverings. Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. Face coverings should be worn by staff and students (particularly older students) as feasible and are most essential in times when physical distancing is difficult. Individuals should be repeatedly reminded not to touch the face covering and to wash their hands frequently. Information should be provided to staff, students, and students' families on proper use, removal, and washing of cloth face coverings (CDC, 2020).

Symptoms of COVID-19 People with COVID-19 have reported having a wide range of symptoms – from mild symptoms to severe illness. Children have similar symptoms to adults and generally experience mild illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell

This list is not all-inclusive Other symptoms have been reported, including gastrointestinal symptoms like nausea, vomiting, or diarrhea (CDC, 2020).

Universal Precautions Recommended by the CDC

Hand Washing Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose and mouth with unwashed hands.

Physical Distancing Avoid close contact by putting an appropriate distance between yourself and others. Remember that some people without symptoms may be able to spread the virus. Keeping an appropriate distance from others is especially important for people who are at higher risk of getting very sick.

Masks and Face Shields Cover your mouth and nose with a cloth face cover or plastic face shield when around others. You could spread COVID-19 to others even if you do not feel sick. Everyone should wear a mask or shield when they have to go out in public, for example to the grocery store or to pick up other necessities. Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, is unconscious, incapacitated or otherwise unable to remove the mask without assistance. The cloth face cover or plastic shield is meant to protect other people in case you are infected. Do NOT use a facemask meant for a healthcare worker.

Cover Coughs and Sneezes if you are in a private setting and do not have your cloth face covering, remember to always cover your mouth and nose with tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with hand sanitizer that that contains at least 60% alcohol.

Clean and Disinfect Clean AND disinfect frequently touched surfaces throughout the day. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets and sinks. Use detergent or soap and water prior to disinfection. Then, use a household disinfectant. Most common EPA-registered household disinfectants work well.

Academic Experience

Will my child be safe at school?

Based on guidance from the CDC Osceola County Health Department, and other medical professionals involved in leading the fight against COVID-19, CPCA has developed a proactive plan that places student and employee safety at the forefront of returning to school. Classroom teachers and support staff will play an increasingly important role in the health and wellness of students. Additional safety measures beyond the daily and hourly classroom checklist include:

Presently, staff will be required to wear face masks or shields most of the school day (must be worn when in a room or space with others). Students will also be asked to wear a cloth mask or shield during most of the school day, especially when social distancing is difficult. Students are welcome to provide their own appropriate masks/shields. However, CPCA has also purchased masks/shields for students that will be available on or before the first day of school. CPCA will provide one reusable mask/shield to each student. Replacement masks/shields are the responsibility of the parent or guardian.

All students and staff will be checked for body temperature status upon entry to the school each day. If they are in the normal range, they will be allowed to enter the building based on established procedures. If a student or staff member registers a temperature that reaches the CDC defined level of concern (100.4 degrees or higher), they will be directed to a designated holding area away from others. The student or staff member will then be given a second temperature screening with a different thermometer. If the second temperature check is also 100.4 degrees or higher, the student or staff member will not be allowed to stay on campus. In the case of students, a parent will be contacted and asked to come and pick up their child to be taken home. The student should be picked up by a parent within an hour of being contacted if possible. Staff members will be directed to leave campus.

Mid-day temperature checks will also be normal protocol during the pandemic. Throughout the school day staff members will come to classrooms to perform a second temperature check on each student and staff member. This is being done to address the fact that symptoms can appear suddenly, for both COVID-19 and other illnesses that resemble COVID-19. If a student or staff member is determined to have a temperature that reaches a level of concern, they will be isolated until they can be picked up or transported home.

With recent evidence that COVID-19 can be aerosolized through exhalation, in the event that masks cannot be worn during activities such as indoor singing, running, etc., teachers will either

hold class outside with social distancing protocols or provide alternative activity if being outdoors is not an option.

To the extent possible, students will be spaced throughout the classroom to promote social distancing.

Traditional water fountains will not be available. Students should bring their own personal water bottle to be used at school. We will limit the use of community supplies (pencils, calculators, lab equipment, machinery, P.E. equipment, etc.) that are difficult to disinfect in the classroom or at recess.

There will be no assemblies or large group meetings allowed during the school day.

On the first day of school and throughout the first two weeks, these new safety procedures will be taught and practiced in all of our classrooms. Parental support and reinforcement of these new measures will be critical in providing the safest possible environment for our students. We appreciate your assistance.

How will recess look different?

The school will develop a recess schedule that limits the number of students on the playground or within a specific area of the playground. Appropriate social distancing will be maintained.

Will my child be safe at arrival and dismissal?

Arrival and dismissal can be challenging with large numbers of students congregating, making it difficult to socially distance. This year, due to the anticipated slower entry into the building resulting from increased safety protocols, CPCA will be adjusting staff and student arrival times. Students will enter either the main entrance or the bus entrance depending on how they arrive at school. Signs will be placed outside as a reminder for students to socially distance themselves from their peers while entering the building or standing outside.

What about the After School Program?

The After School Program will be suspended until further notice.

What will Dual Credit look like when we start school in August?

All Dual Credit Courses will take place in accordance with current protocols of the partnering University.

NEW BELL TIMES

CPCA staff will arrive no later than 7:15 A.M. Each staff member will undergo a temperature check prior to advancing to their classroom or office area. Students will be allowed to enter the building starting at 7:30 A.M. and will have temperatures checked at either the main entrance or the bus entrance, based on how they arrived on campus. If temperatures fall below the defined level of concern, students will proceed directly to their first hour classrooms. The tardy bell will ring at 8:00 a.m., allowing for a full 30 minutes to enter students into the building safely.

Parking lots will be more crowded than usual, please allow for extra time to drop students off.

If possible, drive your child to/from school each day to reduce the number of students riding the bus. Upon dropping your child off, please remind them that their first responsibility as they enter the school is to either wash their hands or use the hand sanitizers available.

Please show patience with school employees as they implement new protocols. Arrival and dismissal procedures (i.e., temperature screening in a.m.) may initially take more time than in previous years.

I do not feel comfortable in sending my child to school, what are my options?

If you do not feel comfortable sending your child back to school this fall, there will be a 100% Digital Learning option offered and you should choose this option. The goal is to partner with families to develop the best possible instructional delivery plan for students during this pandemic period.

How will my child learn some of the important standards that may have been difficult to learn through virtual education last spring?

Teachers will be collaborating to determine which standards that were taught in the spring of 2020 that are crucial to student success at the next grade or course level and develop plans to ensure mastery and understanding during the first few weeks of school, re-teaching and reinforcing these standards when necessary for student learning progression.

It is important to distinguish between online school and the emergency virtual learning that families experienced last spring. Our 100% Digital Learning Option will reflect rigor, time commitment and format of traditional online courses. Students will experience a greater level of engagement with in-depth material and instruction more reflective of a traditional in-person model. This program will not feel similar to the flexible schedules and limited scope associated with the emergency lessons our teachers were asked to provide students last spring during state-mandated school closures.

Specials Classes

How will my student's elective classes look different this academic school year?

CPCA is committed to providing all curricular opportunities possible while following the recommendations from the Center for Disease Control (CDC) and the Osceola County Health Department. Pending further guidance from state and local health officials, to the extent possible, CPCA will adhere to the most current recommendations concerning social distancing, gathering size and personal protective equipment (PPE) for students and staff at the time of the curricular opportunity. Staff and students will be required to wear either a cloth mask or a shield, especially when social distancing is difficult.

To the extent possible, CPCA expects all classroom activities to be performed while adhering to CDC and Osceola County Health Department recommendations, including but not limited to:

- Weather permitting; students will go outside for all physical education and/or chorale classroom activities.
- A larger space will be considered to accommodate for social distancing if designated classrooms are too small to allow for appropriate student numbers and/or spacing.
- Commonly touched surfaces and equipment will be avoided when possible. Those surfaces and/or objects will be disinfected before and after use when avoidance is not possible.
- There will be no shared supplies. CPCA will provide students with a supply box (crayons, pencils, glue, etc.) that will remain in their desks and will be disinfected every afternoon.
- Clear guidance will be established for students to follow when entering and exiting classrooms.

Lunch Procedures

Will my child be safe at lunch?

Students will wash or sanitize their hands prior to eating. Students will not eat in the cafeteria since maintaining social distancing and ensuring the wearing of a mask is difficult, ultimately increasing the risk of students and staff exposure. However, there may be some instances in which a small number of students are able to utilize the cafeteria while also remaining socially distant. Students must bring cold lunches from home as we will not be using the microwave ovens until further notice. Students will not be able to order lunch from third-party companies such as Uber Eats, DoorDash, etc. nor parents will be able to bring students lunch during the day.

Transportation

What steps will be taken to ensure my children are safe on the bus?

Riding the bus may be a necessary mode of transportation for some students; however, riding the bus does come with added risk to COVID-19 exposure. Parents and guardians are highly encouraged to bring their children to school if possible. CPCA has established protocols to reduce, but not eliminate, the chances of COVID-19 transmission while on the bus. Students will sit two to a seat and will be required to wear a face mask or face shield and practice social distancing while on the bus to and from school. Bus monitors will be on buses to enhance safety. Failure or refusal to practice appropriate distancing and/or wear a face covering may result in loss of bus riding privileges.

Throughout the pandemic, drivers and monitors will be required to wear face masks and gloves. Buses will be cleaned and disinfected at regular intervals. Touch surfaces on the bus such as handrails and seats will be disinfected after every route.

To limit student-to-student contact, students will enter the bus and sit in assigned seats.

Drivers and/or monitors will remind students of safe riding practices. Signage will also be on the bus to remind students about safe practices with regard to the pandemic.

What can I do to help ensure my children are safe on the bus?

Every student should wash or sanitize their hands before getting to the bus stop in the morning and afternoon. Please ensure our child has a face mask and remind your child not to touch other students, or to share toys or common items like cell phones. Remind your child to practice safe distancing protocols. CPCA strongly encourages you to bring your student to school, if possible, to mitigate chances of COVID19 transmission.

How will Transportation staff establish protocols to disinfect?

CPCA transportation will ensure that all their personnel are trained in sanitizing and disinfecting protocols. Disinfection will occur multiple times throughout the day. This includes the buses themselves, as well as the facilities related to their operations.

Social, Emotional and Health Wellbeing

How will the social/emotional health of my child be addressed when classroom instruction resumes?

Support staff will work to do the following:

- Provide support for staff regarding typical childhood reactions to stress and trauma.
- We will have licensed professionals to address student mental health as needed.
- Provide classroom lessons on school expectations and structure around health safety and social distancing practices to help students re-adjust to a full school schedule.

What kinds of PPE (personal protective equipment) will be available in the school?

All students will be provided with five cloth masks, and will be required to wear it at appropriate times throughout the school day. All additional masks are the responsibility of the parent/guardian. Students will also be provided with their own personal hand sanitizer.

PPE (gloves, masks/shields, gowns) will be provided for health room staff and employees who work in very close proximity to students with special needs.

- Touch-free thermometers are available for school use.
- Sanitizers/cleansers, hand soap, and tissues are provided throughout all buildings.
- There will be a designated room for students/staff that exhibit symptoms of COVID-19 that will be disinfected regularly and modified to avoid contamination.
- Acrylic desk shields will be installed in all classrooms.

What happens if a student or staff member tests positive for COVID-19 or was in close contact with someone that has?

As you can imagine, the fall and winter will present some challenges as COVID-19 symptoms may be similar to other cold and flu symptoms. Therefore, the school staff, in collaboration with health officials, will determine if the symptoms meet the criteria for a possible case of COVID-19. In the case that it is determined that the symptoms may be COVID-19 related or if a student or staff tests positive:

- Student or staff will be separated from other students and adults.
- Parent will be contacted immediately to pick child up from school.
- Siblings or others living in the same household and attending CPCA will also be screened.
- Information about testing locations will be provided to the family.
- We may ask the individuals and families not to return to campus until 72 hours have passed without symptoms AND 10 days have passed since symptoms first appeared OR until cleared by a doctor.

When the test is positive, CPCA will go to a 100% Digital Learning mode for a minimum of five calendar days, and... All staff and students that may have been in contact with an individual that tested positive will be identified and may be asked not to return to campus for 14 days. If, at that point, the individual(s) has not shown any signs or symptoms of COVID-19; they may return to campus. Staff members who test positive for COVID-19 will be asked to not return until 72 hours have passed without symptoms AND 10 days have passed since symptoms first appeared OR until cleared by a doctor.

Building Visitors

What should I do if I need to come to the school for any reason?

We strongly encourage you to do as much communication and business as you can via email or the phone, without coming to the school. If you need to come to the school for any reason you must have an appointment. Please contact the **Kissimmee Campus** at 407-433-2276, **Poinciana Campus** at 407-750-8190, **Learning Center** at 407-449-4088 and **Neptune Campus** at 407-530-5899.

My child takes medication and I'm required to give it to the nurse, how do I bring medicine to school?

CPCA does not administer medication to the students. Please contact the school and speak with the front desk personnel to make the necessary arrangements.

How do I pick my student up early from school?

Please contact the front desk personnel before arriving and inform that you need your child to be checked out early. A staff member will come to the door and ask that you sign the student out.

The school day has started and my child is late. Should I walk him/her into the office?

If you are bringing your child to school after the start of the day you should walk up to the school. A staff member will meet you at the door so that you can appropriately sign your student in and complete your child's temperature screening.

Can I attend school parties or have lunch with my child?

Unfortunately, to limit the number of adults in the building/classroom, we will temporarily discontinue allowing parent volunteers at school parties. Nor will visitors be allowed to eat lunch with students. We look forward to returning to our normal procedures once we are through the pandemic period.

Will my child's class go on field trips or have guest speakers?

Teachers will work to provide rich experiences through virtual trips and online guest speakers to limit potential exposure to COVID-19 during the pandemic.

Will visitors be allowed in schools during the school day?

In addition to the safety and security measures performed daily at our school, every effort will be made to limit unnecessary exposure to students and staff during school hours. The following protocols will be in place:

General Guidelines: Only employees, therapists, and contractors required for student instruction or services will be allowed in the building during school hours. This includes all essential staff, parents/guardians (by appointment only), and LEA personnel.

Visitors will be limited to the administrative offices only during school hours. Maximum occupancy numbers will be posted in the administrative offices. School personnel will enforce maximum occupancy.

Visitors will be asked to follow the social distancing and PPE recommendations from the CDC, and the Osceola County Health Department at the time of their visit.

All meetings and visits from non-essential staff (vendors, local businesses, etc.) will take place outside of the school day when possible. When not possible, these individuals will have access by appointment only and will follow social distancing and PPE recommendations.

There will not be any public use of school facilities during school hours.

Parents guardians should contact the office prior to coming to the school if they do not have a scheduled appointment.

Will CPCA allow spectators to attend games, competitions, and/or performances?

CPCA will review recommendations from national, state, and local health organizations while prioritizing the safety of students, staff and families. It is likely that limited numbers of spectators will be allowed to attend games, competitions, and performances. It is also possible that some sports and activities will be able to compete and perform while others will not. Restrictions concerning these events will be determined by state and national organizations. School officials will communicate that information as it becomes available.